

Audit	Recommendation	Priority	Target Date	Latest Update	Status
Continuing Healthcare Funding	In the absence of a signed copy of the Data Exchange Agreement Continuing Health Care, the Head of Safeguarding and Principal Social Worker has agreed to re-review the draft agreement, seeking guidance from the Information Access and Records Manager, and to ensure that there is sign-off from the HCCG.	3	<del>31/08/2017</del> Revised to: <del>30/11/2017</del> 2 <sup>nd</sup> revision to 31-07-18	All documentation following the external review of CHC is being revised again. This document will be signed off in the next meeting with the CCG by 31/07/18.	In Progress
Continuing Healthcare Funding	The Head of Safeguarding and Principal Social Worker has agreed to ensure that the new terms of reference are agreed with the HCCG, and to remind officers of the Council to ensure that the agreed Joint Funding Panel decision (individual decision record) is recorded in Mosaic.	3	<del>31/08/2017</del> Revised to: <del>31/03/2018</del> 2 <sup>nd</sup> revision to 30-09-18	Following an external review and all documentation, policies and TOR are being reviewed and will be signed off by Sept 2018 as documents are completed.	In Progress
<b>Economy, Communities and Corporate</b>					
Capital Accounting 2014/15	The Head of Corporate Accountancy ensures all procedure documents that exist within the Accountancy section governing the rules around capital expenditure are updated to reflect current practice. Alongside this it is important that all officers with potential responsibility for capital expenditure are aware of where to find guidance on the Intranet, and ask them to confirm whether any training needs exists. Training should be provided where identified.	3	<del>30-Sep-17</del> Revised to <del>31-Mar-18</del> 2 <sup>nd</sup> revision to 30-09-18	The Finance team have reviewed the process. We are going to do training with budget managers in September as a joint training on project management.	In progress
Business Continuity and Disaster Recovery Planning	The Emergencies and Resilience Officer has agreed to develop a Communications Plan in conjunction with the ERT and Communications Team, as recommended in the November 2016 test exercise Debrief Report, with oversight from the Equality, Resilience and Information Compliance Manager.	3	<del>30-Sep-17</del> Revised to <del>31-Dec-17</del> 2 <sup>nd</sup> revision to 01-09-18	Webpages have been developed and actioned to give out information to the public and staff during bad weather and these have been tested. Work on a communication plan will be a part of the work programme and a joint venture with the communications team over the next couple of months.	In Progress